

MEMORANDUM

November 30, 1972

TO: BOSTON REDEVELOPMENT AUTHORITY

FROM: ROBERT T. KENNEY, DIRECTOR

SUBJECT: ORGANIZATIONAL CHANGES/SITE OFFICE CONSOLIDATION

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In order to improve service and reduce costs, I have decided, after consultation with Mr. Kane Simonian, to recommend the following organizational changes and to consolidate many of the site office activities.

Effective January 1, 1973, the combined implementation of the South End, Washington Park, Campus High, Charlestown, Infill, Model Cities renewal projects, and the Neighborhood Development Programs and their related staff functions will be under the direction of the Department of Community Development.

Administratively responsible to me for these projects will be Robert Walsh, Deputy Director, Community Development. Assuming the role of the Project Director with the primary functions of Project Coordinator, Community Liaison, and Office Manager will be Matthew Currie for the South End, Arthur Reilly for Charlestown, and Fred Kassman for Model Cities and the Neighborhood Development Projects. Mr. Walsh, with the assistance of existing staff, will temporarily act as Project Director for Washington Park and Campus High.

Additionally, Engineering responsibility for the South End, Washington Park, Campus High, Model Cities, and Neighborhood Development Programs will be under the direction of Basil Adams. The Department of Community Development, in cooperation with the Planning Department, will continue to work in the various neighborhood planning districts.

I propose that many of the functions of the Charlestown Site Office and the Waterfront Site Office can be combined for greater efficiency; a similar arrangement is being studied and will be set up for the project activities of the South Cove, the Campus High/Washington Park, and the South End Site Offices.

Effective January 1, 1973, the Property Management staff in Charlestown will be relocated to the Waterfront Site Office on State Street. Ms. Blanche Greenhill will supervise the Business Relocation activities; Mr. John Hallisey will supervise the Property Management staff.

The following initial steps will be made effective January 1, 1973: (1) South Cove Property Management staff will relocate to the South End and report to Mr. Charles Adams; and (2) Business Relocation staff located in the Campus High Site Office will relocate to the South End.

It is my intention that the combined staffs will operate as a unit with assignments being based on total work load rather than on individual project need. I will announce further changes connected with these major staff reorganizations at the appropriate time.